Carey Estes

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Date

Hiring Manager Name or HR Department

Reviewers Title

Business/Organization Name

Address

Location

Dear Hiring Manager Name or HR Department,

In my search for a new challenge where I can leverage my experience in management and UI/UX design, I was pleased to find (Company Name)’s opening for a (Position Title). Eager to learn more about this exciting opportunity, I have enclosed my resume for your review.

As my career profile illustrates, I am well-prepared to meet and exceed your expectations. Serving as the Director of Design and User Experience at Babel Street, I am accustomed to the rigors of fast-paced, highly regulated environments requiring sharp attention to detail, accuracy, and outstanding communication skills. If given the opportunity, I will work tirelessly to deliver similar results for (Company Name) while partnering with your staff to accelerate the achievement of your immediate and long-range goals. Further, I would bring the following strengths to your team:

* I serve as the team lead for the Application Design team and guide the design, user interaction, and experience for all aspects of the application.
* I research and implement the design and style aspects for all application components.

In me, (Company Name) will gain a diligent, goal-oriented professional with the agility, dedication, and focus required to fill the role of (Position Title) successfully. As such, I would welcome the opportunity to discuss this opening in detail.

Thank you for your consideration. I look forward to hearing from you.

Sincerely,

Carey Estes  
Enclosure